This template will assist you in formatting your paper. The parts of the paper (title, abstract, keywords, sections, text, etc.) are already defined as illustrated by the portions given in this document.

PAPER TITLE

[Times New Roman 12, bold, centred, Upper Case, LINE SPACING 1]

Abstract [Times New Roman, 12-point, bold, centred, line spacing 1]

The abstract should be maximum of 300 words (Times New Roman, 12-point, left aligned, line spacing 1). A maximum of Five Key words should be indicated below the abstract. The abstract should include, in brief, the objectives of the research, methods adopted, major findings, and conclusions with limitations and future research implications.

Keywords: (Times New Roman, 12-point, separated with commas, left aligned).

**FULL PAPER TEXT FORMATTING**

Full paper should be of 2,000 words, excluding references (excluding title, author names and affiliations, and list of references). All papers must be written in English and typeset. Manuscript should be well written, and free of spelling and grammatical mistakes. Paper is A4 size. Text should be justified. Use 12-point font size. Use Times New Roman font, 1 line spacing. Page numbers should be centered on the bottom margin. All margins should be one inch.

**Headings and Sections**

Headings should be clearly formatted as follows:

**MAJOR HEADING** - Separate line centered over text, bold, all caps.

**First Subheading** - Separate line, left aligned, centered over text, bold, capitalize the first letter.

**Second Subheading** - Separate line, left aligned, bold, capitalize the first letter.

**Third Subheading** - On same line as the beginning of text, left aligned, bold, capitalize the first letter, followed by a colon.

# INTRODUCTION

The introduction consists of the importance of the study and the research problem that is addressed.

# 2. LITREATURE REVIEW

This should contain the relevant literature and theoretical framework used for the conceptualization.

**3. METHODOLOGY**

The description of methodology adopted to the study should be described according to your study.

**4. ANALYSIS**

Able to use subsections as you need to present the results of data analysis and to provide a better understanding.

## 4.1 Subsection [Times New Roman 12, bold, left alignment and capitalize the first letter]

### 4.1.1 Sub-subsection: Guidelines for Abbreviations and Acronyms

Disclose the full form (with abbreviations and acronyms) at the first time they are used in the text. Do not use abbreviations in the title or headings unless they are unavoidable.

### 4.1.2 Sub-subsection: Guidelines for Figures and Tables

The figures and tables should be listed according to the American Psychological Association Style (7th edition).

### 4.1.3 Sub-subsection: Guidelines for Footnotes

Please, avoid using headers and footnotes.

### 4.1.4 Sub-subsection: Guidelines for References

The list of the references should be given at the end of the paper. The references should be cited according to the American Psychological Association Style (7th edition).

# 4. DISCUSSION

 Subsections can be used as required.

# 5. Conclusion

It needs to include the major points to be highlighted, implications, limitations and future research.

REFERENCES [Times New Roman, 12-Point, Bold, Left Alignment]

All in text citations should be listed in the reference list in the alphabetic order [Times New Roman, 12-Point, Justified] following the APA styles (American psychological association 7th edition.